

Boone County Purchasing

Liz Palazzolo
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NOTICE OF AWARD MEMORANDUM

TO: Melinda Bobbitt, Director and File
FROM: Liz Palazzolo, CPPO, C.P.M.
DATE: March 23, 2023
RE: Award of Contract C000613 from RFP 06-27FEB23 – Truck Wash System with Installation for the Boone County Road & Bridge Department

Request for Proposal 06-27FEB23 solicited sealed proposals for a Truck Wash System with Installation for the Boone County Road & Bridge Department. One proposal was received:

- 1) American Cleaning Systems, Inc. of Columbia Missouri

The proposal from American Cleaning Systems, Inc has been evaluated for responsiveness to mandatory terms and conditions of RFP 06-27FEB23, and for cost. I requested that Robert Sapp, Fleet Operations Superintendent, and Greg Edington, Director of the Road and Bridge Department review the proposal. The proposal has been found responsive. Cost has been reviewed by both the Road and Bridge Department and the Purchasing Department. Per the attached, the Road and Bridge Department has recommended that the award be made to American Cleaning System, Inc.

As the only offeror, American Cleaning Systems scores the maximum points in both the subjective evaluation areas of Experience, Expertise, & Reliability; and for the Proposed Method of Performance. American Cleaning Systems, Inc. also receives maximum points for Cost. American Cleaning Systems, Inc. of Columbia Missouri is the “lowest and best” bid received by the County, and an award will be prepared for the Truck Wash System with Installation.

It is noted for the record that American Cleaning Systems, Inc. provided the required 5% Bid Bond in the form of a cashier’s check, and the County has the original copies of the required Performance Bond and the Labor & Materials Bond. The County’s forms are used for both bonds. Additionally, American Cleaning Systems, Inc. has provided the required Certificate of Insurance.

Another note for the record follows: the RFP was advertised, physically posted in the Purchasing office and the Boone County Government Center, and electronically posted on the County's electronic bidding website, bocomobids.ionwave.net. Additionally, I reached-out to other companies I found through research on the Internet that are in the market selling and installing truck wash systems. Only the one proposal was received. It is unlikely that a different outcome would be produced if a rebid were conducted in order to try to obtain competition.

The contract period will run 04/01/23 through 12/31/23.

Payments for services will reference 4110 – Road & Bridge Expansion & Improvement/71231 – Owner Costs: \$92,773.02.

/lp